# CITY OF LOS ANGELES

CALIFORNIA

**Laura Rubio-Cornejo**
GENERAL MANAGER

**KAREN BASS**
MAYOR

**DEPARTMENT OF TRANSPORTATION**
100 South Main Street, 10th Floor
Los Angeles, California 90012
(213) 972-8470
FAX (213) 972-8410

P7XG

**REQUEST FOR VEHICLE PERMIT APPLICATION PACKAGE FOR PRIVATE AMBULANCE VEHICLE PERMITS**

The following information regarding procedures to apply for vehicle permits is enclosed:

| FOR REFERENCE | TO BE SUBMITTED | TITLE OF DOCUMENT |
|---|---|---|
| X | | Application Procedure for Vehicle Permits |
| | X | Application for Vehicle Permit |
| | X | Balance Sheet |
| X | | Regulations for Inspecting and Copying Public Records |
| X | | Guidelines for Establishing Public Convenience and Necessity for Private Ambulance Vehicle Permits |
| X | | Board Order 599: Rules and Regulations Applicable to Private Ambulance Equipment and Operation |
| X | | Board Order 257: Requirement for Annual Vehicle Inspection |
| X | | Board Order 600: Criminal History Check |
| X | | Board Order 580: Monetary Penalties Schedule |
| X | | Board Order 609: Rates for Private Ambulance Operations |

Should you have any questions, please email dot.franchise-group@lacity.org.

Sincerely,

Jarvis Murray (Oct 25, 2023 [illegible]59 PDT)

Jarvis Murray
For-Hire Administrator

LR23_070.isk
Enclosures

# CITY OF LOS ANGELES

CALIFORNIA


| | | |
|---|---|---|
| **Seleta J. Reynolds**<br>GENERAL MANAGER | **ERIC GARCETTI**<br>MAYOR | **DEPARTMENT OF TRANSPORTATION**<br>100 South Main Street, 10th Floor<br>Los Angeles, California 90012<br>(213) 972-8470<br>FAX (213) 972-8410<br><br>**FOR-HIRE POLICY AND ENFORCEMENT DIVISION**<br>(213) 928-9600<br>FAX (866) 316-8169 |


**SUBJECT: APPLICATION PROCEDURE FOR VEHICLE PERMITS**

A vehicle permit granted by the Los Angeles Board of Transportation Commissioners is required whenever transportation service is offered to the public for any trip which originates within Los Angeles, regardless of whether a fare is collected from the passenger. A separate permit is required for each vehicle, and the driver may need a permit depending on the type of vehicle and the number of passengers it is configured to carry. The primary reason for these vehicle and driver permits is public safety.

A vehicle permit authorizes the grantee to provide a transportation service in Los Angeles. A permit is not an exclusive license, and the City does not guarantee profitability or freedom from competition. Since the rates and charges for transportation services are set by ordinance, the only variable that the public will see is the quality of service. The Board of Transportation Commissioners has also established various Board Orders which regulate the operation of permitted vehicles. Copies of the Board Orders related to your application request are enclosed for your information. Rules and regulations pertaining to vehicles for hire in the City of Los Angeles can be found in the Los Angeles Municipal Code (LAMC), Chapter 7, Sections 71.00 – 71.27.

Applications for vehicle permits are submitted to the Department of Transportation for review. All fees are non-refundable and may not be prorated. The summary of the new fees and effective dates, as established by Ordinance No. 187449, are as follows:

| Time of Assessment | Type of Fee | Effective date | Fee amount |
|---|---|---|---|
| Due at application | New Company Application Fee | June 1, 2022 | $ 4,463 |
| Due at application | New Company Permit Fee | July 1, 2022 | $ 1,081 |
| Annually in July | Existing Company Permit Renewal Fee | July 1, 2022 | $ 1,081 |
| Annually in July | Annual Technology Fee (per vehicle) | July 1, 2022 | $ 100 |

The vehicle permit fees, as established by Ordinance No. 181625, are as follows:

| Type of Vehicle Permit* | Fee for each vehicle inspected by the CHP | Fee for each vehicle with no outside inspection |
|---|---|---|
| Non-Ambulatory Passenger Vehicle | $ 542 | $ 567 |

| | | |
|---|---|---|
| Private Ambulance | $ 620 | $ 645 |
| Public Transportation Vehicle | $ 501 | $ 526 |
| Non-Motorized Vehicle | $ 171 | $ 196 |
| Auto-for-Hire | $ 225 | $ 250 |
| Motor Bus | $ 289 | $ 314 |

**See Municipal Code Section 71.00 for descriptions.*

Vehicle permits are discretionary, and the Board of Transportation Commissioners is at liberty to grant them in the manner that they determine will best serve the public.

The Department will evaluate the applicant's financial capability and experience in providing the proposed services, and will review if the applicant had any previous state, local or federal violations. The Department will recommend either approval or denial of the application, or may recommend that the Board grant a different number of vehicle permits. Although the Department may recommend that various conditions or restrictions be applied to a vehicle permit, the Board will make the final decision at a public hearing. The Commission agenda will be mailed and/or emailed to the applicant prior to the hearing. The applicant, or a representative, should attend the hearing.

For an applicant with no prior vehicle permits, the delay in reviewing an application for medical transportation permits may be three months. The delay can be reduced by submitting accurate and verifiable information with the original application. A meeting with the Department staff to discuss the application is recommended.

If a vehicle permit is granted to the applicant, the vehicle must be inspected and placed in service within 120 days. The Board may allow a longer period of time if circumstances warrant, and the Department may approve additional time based on a written request. Commercial registration is required for the vehicle, and the applicant must present proof that current registration fees have been paid to the Department of Motor Vehicle (DMV). The vehicle will be inspected by the Department, and a decal will be affixed to the vehicle when it passes inspection. The fee for the decal, as set by Ordinance No. 181,625, is as follows:

Vehicle Decal (for other than taxicabs) $45.00 (subject to change)

Parking ticket fines must be paid before vehicle permits are issued. During the annual permit renewal process, a review for outstanding tickets is made of all permitted vehicles.

An odometer certificate issued within 30 days of the Department vehicle inspection must be provided for all vehicles that will charge for mileage.

Driver permits are not issued by the Department until a vehicle permit has been granted by the Board. Driver permits are required for all types of vehicles used for medical transportation. For Public Transportation Vehicles, a driver permit is not required for vehicles which seat ten or more persons, including the driver.

Proof of automobile liability insurance must be submitted to the Department after a vehicle permit has been granted. See Municipal Code Section 71.14 for details on the required limits of liability.

All confirmed violations within the State of California will directly bear on the analysis and recommendation by the Department.

VEHICLE PERMIT APPLICATION - DETAILS

Your application for a vehicle permit must include the following items:

**A. Cover Letter**

Address: Board of Transportation Commissioners
Department of Transportation
100 S. Main Street, 1st Floor MS 725
Los Angeles, CA 90012

In this letter, identify the name of the company, the owners and operating managers and the type of legal organization. Also list the commercial business address and telephone number(s), company email address, contact person and email address for each person listed, the number and type of vehicle permits requested, and a summary of all of the other items included with the cover letter. A checklist is provided for your convenience.

**B. "Application For Vehicle Permit" Form**

Fill in one form for each vehicle and attached a valid California Department of Motor Vehicles (DMV) registration card with each form. If the vehicle has not been acquired, indicate that on the form. Proof of commercial registration will be required when the vehicle is inspected by the Department.

**C. Application Fee**

Submit one check payable to the **"City of Los Angeles Department of Transportation"** for the type of Vehicle Permit Fee your company will use, as well as a separate check for the New Company Application Fee; fees are non-refundable. Decal fees and driver permit fees should not be submitted until vehicle permits have been granted by the Board.

**D. Financial Statement**

Provide current financial information. A sample balance sheet form is enclosed. In addition, provide a most recent bank statement, and do not omit any pages.

**E. Business Name and Business Information**

Submit the following: Articles of Incorporation/Organization filed with the California Secretary of State, Statement of Information/Statement by Domestic Stock Corporation filed with the California

Secretary of State, and/or a Fictitious Business Name Statement filed with the Los Angeles County Clerk. Fictitious business names must be renewed every five years. Submit a copy of the stock certificates for corporations. Submit a copy of the Board meeting minutes stating current owners for limited liability companies (LLCs).

**F. Business Tax Registration Certificate (BTRC)**

Submit a photocopy of current BTRC with Fund/Class L194 from the City of Los Angeles Office of Finance. Contact the Office of Finance for information.

**G. Manager Resume**

Provide information relevant to the operation and management of a transportation service company.

Subsequent Applications

Application for additional vehicle permits after an initial permit has been granted are treated in the same manner and require the same documentation. Prior to submitting an application for additional vehicle permits, consider meeting with the Department staff to review your documentation. This step may significantly reduce the delay in processing your application.

Vehicle Permit Transfers

The following types of ownership changes have occurred with regard to vehicle permits:

A Partnership dissolves; the partners split the vehicle permits and each one starts a new business.
A company with vehicle permits is bought by another company.
A company with vehicle permits changes its name.
A company with vehicle permits goes out of business.

**In each case, the Department must be notified so that a report can be submitted to the Board for approval of the change. Failure to notify the Department could result in a recommendation that the vehicle permits be revoked.**

Public Records

Although information submitted to the Department is a public record, not all of it is subject to disclosure. For instance, financial information is not subject to disclosure in accordance with Los Angeles Administrative Code Section 12.21(n). For information regarding the procedures for inspecting or obtaining copies of public records in the For-Hire Policy & Enforcement Division, call (213) 972-8405 and ask to speak with the Custodian of Public Records for the For-Hire Policy & Enforcement Division.

AFVP Rev. (8/20)
Department of Transportation

For-Hire Policy & Enforcement Division
(213) 928-9600

City of Los Angeles

# APPLICATION FOR VEHICLE PERMIT

For Dept. Use Only
Co. ID: _____
No.: _____

Permit Type: ☐ New ☐ Renewal ☐ Replacement

Applicant: _____
Doing Business As (if different from above): _____
Business Address: _____
Vehicle Garaging Address: _____
Telephone No.: _____ FAX No.: _____
Authorized Representative: _____ Title: _____
Authorized Signature: _____ Date: _____

Vehicle Class (Check one only)

- ☐ Private Ambulance
- ☐ Public Transportation Vehicle
- ☐ Non-Ambulatory Passenger Vehicle
  Circle one (Wheelchair or Litter)
- ☐ Auto-for-Hire
- ☐ Bus (Motor - Sightseeing)
- ☐ Non-Motorized (Pedicab - Horse)
- ☐ Other _____

Vehicle Information

Make: _____ Model: _____ Year: _____ Passenger Seating Capacity: _____
Unit No.: _____ License Plate: _____ VIN: _____
Fuel Type: _____ (Vehicle Identification Number)

| | Registered Owner | Legal Owner / Lienholder |
|---|---|---|
| Name: | _____ | _____ |
| Address: | _____ | _____ |
| | _____ | _____ |

Payment: Make Checks Payable to: Treasurer, City of Los Angeles
Deliver to: City of Los Angeles, Department of Transportation
100 South Main Street, 1st Floor, Los Angeles, CA 90012

New Applicants Acknowledge: I understand that, upon approval of this application by the Board of Transportation Commissioners, I shall have 120 days to complete the application process by putting the vehicle into service or the authority will expire and I shall forfeit all fees.
Initialed by Authorized Representative: _____ Date: _____

FOR DEPARTMENT USE ONLY

| | | | | |
|---|---|---|---|---|
| Application: | Received: ____/____/____ | Check #: _____ | Amount $ _____ | By_____ |
| BOTC Action: | Date: ____/____/____ | (Approved - Denied) | + 120 Days ____/____/____ | By_____ |
| Restrictions: | _____ | | | By_____ |
| DOT Contract: | End Date: ____/____/____ | Transit Monitor: _____ | | By_____ |
| Insurance: | Cleared: ____/____/____ | Expires: ____/____/____ | Co.: _____ | By_____ |
| Decal: | Paid: ____/____/____ | Sealed: ____/____/____ | Restricted ( Y - N ) | By_____ |
| Vehicle Permit: | Issued: ____/____/____ | Expires: ____/____/____ | To Off. Of Finance ☐ | By_____ |

**BALANCE SHEET**

COMPANY _____

BALANCE SHEET AS OF _____

ASSETS

| | |
|---|---|
| Cash | $_____ |
| Investments | _____ |
| Notes Receivable | _____ |
| Accounts Receivable | _____ |
| Materials and Supplies | _____ |
| Other Current Assets | _____ |
| Land | _____ |

| | Cost | Accumulated Depreciation | |
|---|---|---|---|
| Buildings | _____ | _____ | _____ |
| Automobile(s) (list on another sheet) | _____ | _____ | _____ |
| Office Furniture and Equipment | _____ | _____ | _____ |
| Other Property and Equipment | _____ | _____ | _____ |
| Prepayments and Deposits | _____ | _____ | _____ |

Total Assets $_____

LIABILITIES

| | |
|---|---|
| Notes Payable | _____ |
| Wages Payable | _____ |
| Taxes Payable | _____ |
| Other Accounts Payable | _____ |
| Equipment Obligations | _____ |
| Long Term Obligations | _____ |
| Reserves | _____ |
| Proprietor's Account | _____ |

Total Liabilities $ _____

I, _____, hereby certify that to the best of my knowledge and belief the above is a true and correct statement.

_____

Signature Title Date

Rev. 02/2020

# REGULATIONS FOR INSPECTING AND COPYING PUBLIC RECORDS

## FRANCHISE REGULATION DIVISION
## CITY OF LOS ANGELES DEPARTMENT OF TRANSPORTATION

Pursuant to Section 6253 of the California Public Records Act, the following regulations for inspecting and/or copying public records in the custody of the Franchise Regulation Division of the City of Los Angeles Department of Transportation are hereby promulgated.. The purpose of these regulations is to protect the safety of the records against theft, mutilation or accidental damage and to prevent inspection and/or copying from interfering with the orderly function of the Division and its employees.

These rules are subject to change without prior notice.

ELIZABETH M. O'BRIEN, Custodian of Records

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### A. REQUESTS TO INSPECT PUBLIC RECORDS

1. Public records of the Division are open for inspection from 8:00 a.m. through 4:30 p.m. Monday through Thursday and from 8:00 a.m. through 3:30 p.m. on Fridays, except on designated City holidays. These hours shall be restricted without notice during periods related to emergencies caused by natural disasters or civil unrest or during such other emergencies as may be determined by the Custodian of Records.

2. Files shall be reviewed by staff prior to inspection for the purpose of removing records subject to statutory exemption from inspection. Such review may result in unavoidable delays before records may be inspected.

3. All inspection of records shall be monitored by a member of the staff of the Administration and Records Section.

4. Only one file shall be available for inspection at a time. Each file shall be returned before the next one may be inspected.

5. Inspection must not be done in a manner inconsistent with the operation of the office. If a staffing conflict arises, inspection shall be subject to interruption to allow performance of required duties which cannot be delayed.

### B. REQUESTS FOR COPIES OF PUBLIC RECORDS

1. All documents submitted to the Division become the immediate property of the Department. Requests for personal copies of documents being submitted are subject to all rules and fees related to requests for copies of public records.

2. All copies of public records of the Division shall be made by staff of the Administration and Records Sections except by prior arrangement with the Custodian of Records.

3. Requests for copies of public records shall be submitted in writing on a form provided by the Division.

4. Requests for copies of public records shall be accompanied by payment of the fee prescribed in Section 12.40 of the Los Angeles Administrative Code. Current fee for photocopies is $1.00 per request plus $.10 per page for records to be picked up at the Division office. The cost of First Class postage via Certified Mail must be included if records are to be sent to the requestor's address.

5. Requests for copies of more than 5 public record documents <u>OR</u> requests for copies of more than 25 public record pages shall not be filled immediately. Such requests shall be accepted by staff, together with the required fee, and requestors will be notified when the material is ready for delivery.

6. Requests shall be restricted to specific requests for copies of specific documents. General requests for classes of documents, or any requests requiring staff inspection and analysis of public records to determine which documents fit the parameters of a request, shall not be honored.

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**WARNING: STEALING, WILLFULLY DESTROYING, MUTILATING, DEFACING, ALTERING OR FALSIFYING, REMOVING OR SECRETING THE WHOLE OR ANY PART OF A PUBLIC RECORD IS A CRIMINAL OFFENSE PUNISHABLE BY IMPRISONMENT IN THE STATE PRISON, OR IN A COUNTY JAIL NOT EXCEEDING ONE YEAR, OR BY A FINE NOT EXCEEDING ONE HUNDRED DOLLARS ($100), OR BY BOTH SUCH FINE AND IMPRISONMENT. VIOLATORS WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.**

# GUIDELINES FOR ESTABLISHING PUBLIC CONVENIENCE AND NECESSITY FOR PRIVATE AMBULANCE VEHICLE PERMITS APPROVED BY THE BOARD ON AUGUST 11, 2005

The applicant for Private Ambulance Vehicle Permits shall have the burden of proof to establish by clear and convincing evidence that public convenience and necessity requires the operation of additional private ambulances. In addition to the information required by Section 71.13 of the Los Angeles Municipal Code, such evidence should include, but not be limited to, the following:

1. Applicants Who Presently Hold Unrestricted Private Ambulance Vehicle Permits

   a. Background Check - The applicant must submit to a Department of Justice Criminal Background Check for all majority owners, management officials and supervisors at the time of application. Any majority owners, management officials and supervisors with criminal history listed in Board Order No. 600 shall be disqualified.

      For all permitted companies, should any change in owners, management officials, or supervisors occur, they must be fingerprinted by the Department within 30 days of the change or the Department shall revoke the company's permits. If a company does not replace a majority owner, management official or supervisor when the Department of Justice reports any criminal history in violation of the above Board Orders, the Department shall revoke the company's permits.

      Revised BOTC October 6, 2005

   b. Financial Capability- The applicant must provide proof of financial ability to acquire, equip and place the requested vehicles into service within 120 days:

      The applicant must submit proof of ownership of the vehicle(s) (DMV registration) to be permitted, or submit evidence of $20,000 in liquid assets (bank statement) for each vehicle, with a tentative lease agreement, purchase agreement or vehicle conversion order which shows the delivery date for each vehicle.

   c. A statement explaining the reason for requesting additional permits.

   d. A description of how the public will benefit from the additional vehicles.

   e. A description of the impact of the proposed service on existing transportation providers.

2. Applicants with No Unrestricted Private Ambulance Vehicle Permits

a. Experience – The applicant must be able to submit proof that they or their full-time manager have at least one (1) year of experience operating a private ambulance transportation service in California.

b. Background Check - The applicant must submit to a Department of Justice Criminal Background Check for all majority owners, management officials and supervisors at the time of application. Any majority owners, management officials and supervisors with criminal history listed in Board Order No. 600 shall be disqualified.

For all permitted companies, should any change in owners, management officials, or supervisors occur, they must be fingerprinted by the Department within 30 days of the change or the Department shall revoke the company's permits. If a company does not replace a majority owner, management official or supervisor when the Department of Justice reports any criminal history in violation of the above Board Orders, the Department shall revoke the company's permits.

Revised BOTC October 6, 2005

c. Financial Capability - The applicant must provide proof of financial ability to acquire, equip and place the requested vehicles into service within 120 days:

The applicant must have a current balance sheet (bank statement) showing evidence of at least $60,000 in liquid assets; and,

The applicant must submit proof of ownership of the vehicle(s) (DMV registration) to be permitted, or submit evidence of an additional $20,000 in liquid assets (bank statement) for each vehicle with a tentative lease agreement, purchase agreement or vehicle conversion order which shows the delivery date for each vehicle.

d. A statement explaining the reason for requesting permits.

e. A description of how the public will benefit from the proposed service.

f. A description of the impact of the proposed service on existing transportation providers.

g. A business plan including current and pro forma profit and loss statements, depreciation schedule and current balance sheet. The depreciation schedule should include a list of vehicles currently owned as well as a list of vehicles to be permitted. Data should be submitted showing the estimated average cost of operating one trip and the number of trips per day a vehicle must run to be profitable; the costs per trip should be itemized. Break-even type formulas should be used to show the economic feasibility of the proposed operation.

3. **EXCEPTION** – Private Ambulance Vehicle Permits to Service Government Contracts

Applicants that submit a signed contract with a public agency or an agency authorized to make such contracts for the expenditure of public funds for private ambulance transportation need not submit the above data. However, vehicles authorized for such service shall be granted only restricted permits, can serve only the clients of the agency under the terms of the contract, and shall be permitted only for the duration of the contract. No charges shall be paid to the grantee for this service other than that paid by the public agency.

RULES AND REGULATIONS GOVERNING APPEARANCE AND SAFETY OF FRANCHISED AND PERMITTED VEHICLES OPERATING IN THE CITY OF LOS ANGELES

Tentative Resolution published January 22, 1974.

Board Order No. 257 published Feb. 15, 1974.

**TENTATIVE RESOLUTION**
**BOARD OF PUBLIC UTILITIES**
**AND TRANSPORTATION**
**CITY OF LOS ANGELES**

BE IT RESOLVED, by the Board of Public Utilities and Transportation of the City of Los Angeles that all franchised or permitted vehicle owners, operators and drivers shall be subject to and comply with the following rules and regulations until modified, amended or repealed by said Board.

1. All franchised or permitted vehicles shall at all times be maintained by the company, in an acceptable appearance and state of repair and safe operation condition as is also required by the California Highway Patrol.

2. All franchised or permitted vehicles shall at all times be maintained in a clean and sanitary condition by the company and the driver.

3. All franchised or permitted vehicles shall be subject to inspection by the Department by and through its Chief Public Utilities Inspector. Any vehicle not maintained in the proper manner may be removed from service by and through the order of the Chief Public Utilities Inspector and any vehicle which has been so removed from service shall not be returned to service until such vehicle has been approved by and through the Chief Public Utilities Inspector.

4. The Department, by and through the Chief Public Utilities Inspector, shall inspect all franchised and permitted vehicles on a yearly basis and maintenance records quarterly.

Dated at Los Angeles, California, this 17th day of January, 1974.

BY ORDER OF THE BOARD
ATTEST

RUTH E. GINN,
Secretary

Board of Public Utilities and Transportation City of Los Angeles.

I HEREBY CERTIFY THAT the foregoing Resolution was tentatively adopted by the Board of Public Utilities and Transportation at its meeting held on the 17th day of January 1974.

Notice is hereby given to any and all persons to show cause, if any, within five (5) days from the date of publication of this Resolution why the proposed Rules and Regulations set forth in said Resolution should not be made effective.

Dated at Los Angeles, California, this 18th day of January, 1974.

ATTEST

RUTH E. GINN,
Secretary

Board of Public Utilities and Transportation City of Los Angeles

(J72350) Jan 22

**BOARD ORDER NO. 257**
**BOARD OF PUBLIC UTILITIES**
**AND TRANSPORTATION**
**CITY OF LOS ANGELES**

BE IT RESOLVED, by the Board of Public Utilities and Transportation of the City of Los Angeles that all franchised or permitted vehicle owners, operators and drivers shall be subject to and comply with the following rules and regulations until modified, amended or repealed by said Board.

1. All franchised or permitted vehicles shall at all times be maintained by the company, in an acceptable appearance and state of repair and safe operating condition as is also required by the California Highway Patrol.

2. All franchised or permitted vehicles shall at all times be maintained in a clean and sanitary condition by the company and the driver.

3. All franchised or permitted vehicles shall be subject to inspection by the Department by and through its Chief Public Utilities Inspector. Any vehicle not maintained in the proper manner may be removed from service by and through the order of the Chief Public Utilities Inspector and any vehicle which has been so removed from service shall not be returned to service until such vehicle has been approved by and through the Chief Public Utilities Inspector.

4. The Department, by and through the Chief Public Utilities Inspector, shall inspect all franchised and permitted vehicles on a yearly basis and maintenance records quarterly.

Dated at Los Angeles, California, this 17th day of January, 1974.

BY ORDER OF THE BOARD
ATTEST

RUTH E. GINN,
Secretary

Board of Public Utilities and Transportation City of Los Angeles.

I HEREBY CERTIFY that the foregoing Resolution was tentatively adopted by the Board of Public Utilities and Transportation at its meeting held January 17, 1974, and, no objection having been received pursuant to notice given, said Resolution being designated as Board Order No. 257, was finally adopted by said Board at its meeting of February 7, 1974.

Dated at Los Angeles, California, this 7th day of February 1974.

ATTEST

RUTH E. GINN,
Secretary

Board of Public Utilities and Transportation City of Los Angeles

(J74260) Feb 15

**BOARD ORDER NO. 580**
**FINAL RESOLUTION OF THE**
**BOARD OF TRANSPORTATION COMMISSIONERS**
**CITY OF LOS ANGELES**

**WHEREAS,** the Board of Transportation Commissioners provides for the regulation of vehicle-for-hire permittees including their compliance with City rules, regulations and ordinances; and,

**WHEREAS,** Los Angeles Municipal Code Section 71.09.2 (b) authorizes the Board of Transportation Commissioners to adopt a schedule of monetary penalties for specific violations of applicable City rules, regulations and ordinances by vehicle, driver and attendant permittees; and,

**WHEREAS,** Los Angeles Municipal Code Section 71.09.2 (a) provides that the monetary penalties may be levied on a per violation or a per day basis and may escalate on a first, second, or third violation basis, and that violations which endanger the public health, welfare, and/or safety shall receive the maximum penalties; and,

**WHEREAS,** Los Angeles Municipal Code Section 71.09.2 (c) provides that the monetary penalties established by the Board may be assessed and collected by the Department; and,

**WHEREAS,** the Board of Transportation Commissioners has determined that establishing a specific schedule of monetary penalties for specific violations of City rules, regulations and ordinances is necessary and in the best interest of the public; and,

**WHEREAS,** the Board of Transportation Commissioners approved Tentative Resolution, Board Order No. 580 on December 14, 2006, and such resolution was published on December 19, 2006 for a five day public comment period;

**NOW, THEREFORE, BE IT RESOLVED,** that the below-listed schedule of monetary penalties for violations of the provisions of Board Orders 243, 257, 258, 305, 320, 362 and successor regulations, as applicable, and of the provisions of LAMC Chapter VII, as applicable, and of other applicable City rules, regulations and ordinances by vehicle, driver, and attendant permittees is established and prescribed; and,

**NOW, THEREFORE, BE IT ALSO RESOLVED,** that Board Order 567 establishing and prescribing a schedule of monetary penalties for specific violations of applicable City rules, regulations and ordinances by vehicle, driver and attendant permittees is hereby repealed and replaced by new Board Order No. 580; and,

**BE IT FURTHER RESOLVED,** that every permitted operator, driver and attendant who fails to comply with the rules and regulations specified below has committed a violation and the Department may assess the applicable monetary or other penalty as follows:

MONETARY PENALTIES

1. VEHICLE PERMITTEES

| Violation | Penalty per violation: First | Second | Third or more |
|---|---|---|---|
| a. Using an unpermitted vehicle to pick up or attempt to pick up passengers in the City: | $500 | $750 | $1,000 |
| b. Authorizing a person without a valid driver's permit issued by the Department to pick up or attempt to pick up passengers in the City: | $500 | $750 | $1,000 |
| c. Authorizing an individual to drive a company vehicle without a valid California Driver License: | $500 Note 1 | $1,000 Note 1 | Permit Revocation Note 1 |
| d. Authorizing an individual to act as an attendant without a valid permit issued by the Department: | $500 | $750 | $1,000 |
| e. Authorizing an individual to act as an attendant in a private ambulance or litter van without an EMT Certificate issued by any county agency within the State of California or by the California State Fire Marshall: | $1000 | $3,000 | $5,000 Note 1 |
| f. Failure to notify the Department when making a vehicle substitution prior to placing the substitute vehicle in service: | $100 | $200 | $300 |
| g. Failure to pay annual vehicle permit renewal fees by due date: | $100 | $200 | $300 |
| h. Failure to submit requested financial and statistical/operational reports when required: | $300 | $400 | $500 |
| i. Failure to allow the Department reasonable access to company records: | $500 | $500 | $500 |

| | Penalty per violation: First | Second | Third or more |
|---|---|---|---|
| j. Submitting required or requested documentation that is inaccurate, misleading, or incomplete: | $300 | $400 | $500 |
| k. Fraudulent reporting of any required or requested information, including tampering of any files, data or reports: | $500 | $1,000 | $3,000 |
| l. Failure to maintain City required insurance on file with the Department, lapse of insurance coverage even if the coverage documentation and policy are later adjusted to full coverage duration, or late submission of insurance documentation to the Department: | $300 Note 1 | $400 Note 1 | $500 Note 1 |
| m. Assignment of "Code 3" status to any request for ambulance service, without proper authorization from an authorized 911 provider: | $2,000 Note 1 | $3,500 Note 1 | $5,000 Note 1 |
| n. Failure to surrender vehicle decals to the Department: | $250 | $250 | $250 |
| o. Failure to comply with any other rule or regulation contained in any Board Order and successor regulations: | $300 | $400 | $500 |

2. DRIVER PERMITTEES

| Violation | Penalty per violation: First | Second | Third or more |
|---|---|---|---|
| a. Picking up or attempting to pick up passengers in a non-taxi vehicle for hire in the City without a valid driver permit issued by the Department: | $100 | $100 | $100 |

| | Penalty per violation: First | Second | Third or more |
|---|---|---|---|
| b. Picking up or attempting to pick up passengers in a non-taxi vehicle for hire in the City without a current, valid California Driver License: | $100 Note 2 | $300 Note 3 | $500 Note 5 |
| c. Failure to comply with any rule or regulation contained in Board Orders 243, 258, 362, and successor regulations: | $25 | $50 | $100 |
| d. Acting in any manner that endangers the health and well being of a passenger or patient, unauthorized use of emergency lights or siren, or abandonment of a passenger or patient or non-taxi vehicle for hire, whether or not the act causes any harm: | $500 Note 2 | $1,000 Note 3 | $2,000 Note 5 |
| e. Any time a driver's application is found to be willfully and intentionally falsified, or a Department issued driver permit has has been altered to be misleading: | Permit Cancellation Note 2 | Permit Cancellation Note 4 | Permit Cancellation Note 5 |

3. ATTENDANT PERMITTEES

| Violation | Penalty per violation: First | Second | Third or more |
|---|---|---|---|
| a. Acting as an attendant without a valid permit issued by the Department: | $100 | $100 | $100 |
| b. Acting as an attendant in a private ambulance or litter van without a valid EMT certificate issued by any county agency within the State of California or by the California State Fire Marshal: | $500 Note 6 | $1,000 Note 6 | $2,000 Note 6 |

| | Penalty per violation: First | Second | Third or more |
|---|---|---|---|
| c. Acting in any manner that endangers the health and well being of a passenger or patient, unauthorized use of emergency lights or siren, or abandonment of a passenger or patient or non-taxi vehicle for hire; whether or not the act causes any harm: | $500 | $1,000 Note 6 | $2,000 Note 7 |
| d. Failure to comply with any rule or regulation contained in Board Orders 243, 362, and successor regulations: | $25 | $50 | $100 |

Any occurrence/incident may have multiple violations and each violation will be reviewed and assessed independently. Any three occurrences/incidents of violations within a 12-month period may result in the Department's recommendation to the Board to revoke all existing permits and impose a probationary period, for no less than one year, during which time no new applications will be accepted. Furthermore, depending on the severity of the violation(s), the Board may revoke all existing permits after the first or second violation and impose a probationary period of no less than one year.

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NOTES

1) The Department may recommend that the Board revoke all existing company permits and impose an one-year probationary period where no further requests for permits will be accepted.
2) The Department may recommend that the Board cancel the driver permit and impose an one-year probationary period where no further requests for a driver permit will be accepted.
3) The Department may recommend that the Board cancel the driver permit and impose a two-year probationary period where no further requests for a driver permit will be accepted.
4) The Department may recommend that the Board cancel the driver permit and impose a three-year probationary period where no further requests for a driver permit will be accepted.
5) The Department may recommend that the Board cancel the driver permit and no further requests for a driver permit will be accepted.
6) The Department may recommend that the Board cancel the attendant permit and impose an one-year probationary period where no further requests for an attendant permit will be accepted.
7) The Department may recommend that the Board cancel the attendant permit and impose a three-year probationary period where no further requests for an attendant permit will be accepted.

**THEREFORE, BE IT ALSO RESOLVED,** that the following hearing and appeal process shall apply to vehicle, driver, and attendant permittees:

For each violation, the permittee shall be provided with written notification and/or a hearing notice with the date, time and location of a scheduled Department of Transportation administrative hearing. If the permittee fails to appear for the hearing, or if after the hearing it is determined by the Department that cause for assessment exists, the Department shall assess the penalty for the violation, payable within 30 days of receipt by the permittee of written notification of the assessment or the first attempt by the postal service to deliver the notice via certified mail.

The permittee may appeal the decision of the Department to the Board by filing an Appeal Request form with the Department within three working days of the assessment. Payment of a monetary penalty shall constitute a waiver of the right to further appeal to the Board. If an appeal, either of the Department assessment, or of the Board action on an appeal, results in the assessment or Board action being upheld, the monetary penalty shall be due and payable within 30 days of such action. Board decisions may not be appealed to the City Council for penalty assessments less than $500. Judicial review of the actions of the Board or City Council is available in accordance with the provisions of LAMC 71.02.2 (d).

**THEREFORE, BE IT ALSO RESOLVED,** that the following shall apply relative to the assessment, collection and payment of penalties:

As provided for in Los Angeles Municipal Code Sections 71.09.2 (g) and (h), the total monetary penalty assessed to vehicle, driver and attendant permittees is due 30 calendar days after assessment. Payments are delinquent if not paid on or before the due date. A penalty of 10% of the amount of the payment shall be assessed on any payment which has become delinquent. Failure to pay any delinquent payment on or before the last day of the fourth month following the date on which the payment first became delinquent will result in the assessment of a second penalty of 10% of the amount of the payment in addition to the amount of the payment and the 10% penalty first imposed.

Failure of a permittee to pay assessed monetary penalties is just cause for suspension, cancellation or revocation of its permits.

The Board retains its authority to suspend, cancel or revoke permits in conjunction with or independent of any assessed monetary penalties whenever appropriate cause is present.

**I CERTIFY THAT** the foregoing Resolution, designated as Board Order No. 580, was adopted by the Board of Transportation Commissioners at its meeting held on February 22, 2007.

Dated at Los Angeles, California, this 22nd day of February 2007.

BY ORDER OF THE BOARD.

ATTEST Patricia Sanchez

Patricia Sanchez, Commission Executive Assistant
Board of Transportation Commissioners
City of Los Angeles

B07-009a.ke

**BOARD ORDER NO. 599**
**FINAL RESOLUTION OF THE**
**BOARD OF TRANSPORTATION COMMISSIONERS**
**CITY OF LOS ANGELES**

WHEREAS, the Board provides for the Regulation of all vehicle-for-hire permittees, and;

WHEREAS the Board adopted the current Board Order 243 on July 20, 1972 to establish consistent regulation of all drivers, attendants, and operators of private ambulances, and;

WHEREAS the Board has found that modification and revision of the criteria of Board Order 243 to more fully set forth consistent and relevant regulation of the private ambulance industry will greatly benefit the public, the drivers, the attendants, the regulated private ambulance companies, and the Department's regulatory processes; and;

WHEREAS the Board approved the Tentative Resolution, Board Order No. 599 on December 9, 2010, and, such Tentative Resolution was published on December 13, 2010, for a five-day public review period;

NOW, THEREFORE, BE IT RESOLVED that Board Order No. 243 is hereby rescinded and that all drivers, attendant and operators of private ambulances shall be governed by the following rules and regulations until modified, amended or repealed by the Board of Transportation, City of Los Angeles. All prior rules and regulations in conflict with the following are hereby cancelled and superseded by this Order.

A. Rules and Regulations Applicable To Private Ambulance Equipment And Operations

1. All private ambulance service authorized for pickup in the City of Los Angeles shall be provided on a 24-hour per day, seven-day per week basis with permitted equipment. All permitted equipment shall be stationed only at operating locations approved by the Department.

2. An applicant seeking approval of an operating location shall submit an application to the Board indicating the reasons for establishing such location and making a showing that any new location can be operated without detriment to the applicant's approved location from which operations are already conducted. Each location applied for shall contain telephone facilities, facsimile equipment, equipment necessary to operate an ambulance business including an area adequate for securely storing business records and data that is accessible to Department staff, a storage area for medical supplies and equipment other than drugs, sleeping, eating and toilet accommodations, and shall have sufficient parking or garaging spaces for all permitted ambulances. The building shall conform to at least the minimum standards required by the Building Department, which regulates planning and building in the area of the ambulance location. A valid current Certificate of Occupation shall be on site at all times.

3. A permitted ambulance operator may apply for Department approval to establish service locations. A service location shall have parking facilities for ambulance vehicles and shall contain a building with adequate toilet facilities for ambulance crews; linen storage and telephone facilities. The building shall conform to at least the minimum standards required by the Building Department, which regulates planning and building in the area of the ambulance location. No ambulance advertising shall be displayed at the service locations.

4. Operators shall use each location only after Department approval has been obtained. Operators shall use each approved location for the purpose and in the manner for which approval was obtained. Any change or discontinuance of operation must be in accordance with the approval of the operator's application for modification of the original grant.

5. Authority to use an ambulance as a substitute for a permitted ambulance must be obtained prior to the use of the substitute vehicle, and only after the substitute vehicle has been inspected, approved, and permitted by the Department, except that in an emergency, the operator may inform the Department and file an application for substitution prior to the close of the next business day. Proof of that such an emergency existed shall be supplied with each delayed application for substitution. Application for substitution shall be made on forms furnished by the Department and shall contain the identification of the vehicle taken out of service, the reason therefore, and the expected duration of the substitution period. Equipment under suspension is not eligible for substitution.

6. No permit shall be granted to an ambulance that is more than eight (8) years old as defined by the initial date the vehicle was first placed into service, provided that the date is not greater than one year from the date of its manufacture. In no event shall any ambulance be placed in service that is more than 10 years old. Vehicle age shall be calculated as if the vehicle was purchased on December 31 of its model year.

7. Every ambulance shall have controlled heating and air conditioning in the patient's compartment.

8. Every ambulance shall provide secure seating, with seat belts, for every sitting passenger within the ambulance. Drivers, and passengers seated in the front seat, must use the seat belts at all times when not actively treating the patient.

9. The ambulance body shall have rear loading facilities with the patient's compartment separated from the driver's compartment by a suitable partition. The patient's compartment shall contain two or more exits.

10. Every ambulance shall be identified or constructed in such a manner as shall clearly indicate that the vehicle is used for ambulance purposes.

11. The ambulance operator's business name shall be displayed on the ambulance on each side and at the rear. The names at each side shall be permanently affixed and visible from the exterior. The name at the rear shall be permanently attached to the exterior of the ambulance. All lettering shall be not less than 4 inches in height and not less than 1/4 inch stroke and of a color readily visible from 50 feet during normal daylight hours. The

unit number of each ambulance shall be permanently affixed to left front and right rear fenders.

12. No additional identification other than specified in Items 10 and 11 shall be used unless the identification is first approved by the Department.

13. All advertising of ambulance service of permitted operators proposed to be included in the classified section of telephone books ordinarily distributed in Los Angeles shall first be submitted to the Department for approval before being placed in the classified telephone directories. Such advertisements shall contain the street address at the operating location.

14. Every ambulance shall pass inspection as to mechanical condition and safety features. Every ambulance shall bear a Los Angeles County License tag or be submitted for equivalent inspection by the City of Los Angeles.

15. Every ambulance shall be maintained in first-class mechanical condition and shall be subject to inspection at any time.

16. No ambulance that has been substantially damaged shall be again placed in service until it has been re-inspected.

17. Every ambulance shall be equipped with adequate tires, properly inflated, with at least 1/8 inch minimum thickness or tires of equal or better blowout protection. There shall be no tread or sidewall separation, sidewall cuts, excessive wear, or exposed ply. Tires shall be mounted and inflated so that they do not contact any part of the vehicle body, chassis or frame. The wheels and rims shall be in good condition with no cracks, nor cracks between hand or stud holes, or cracks longer than 1 inch long across a spoke, or substantially damaged edges. There shall be no missing, broken, cracked or stripped lug fasteners on any of the tires.

18. Retread, recapped, or re-grooved tires shall not be used.

19. Ambulance upholstery must be kept in good condition at all times.

20. Storage facilities for linens must be enclosed.

21. Every ambulance must be maintained in a clean and sanitary condition.

22. Bed linens must be changed as soon as practicable after the discharge of a patient.

23. No ambulance shall be used as a hearse.

24. Every ambulance shall be designed and equipped to transport at least two patients at a time.

25. Only one order shall be filled on each private ambulance trip, except in cases of emergencies.

26. Every call for ambulance service shall be answered promptly. Patients shall be loaded and transported without being subjected to unreasonable delays.

27. In emergency cases, an operator shall not delay in dispatching equipment, in giving first aid, or in providing transportation for patients.

28. Owner's Responsibility – No ambulance service permittee or other person directing an ambulance shall:

    a. Respond to any emergency call that would normally be considered an emergency 9-1-1 call for authorized emergency transportation unless the call is either from a public entity or an authorized emergency transportation 9-1-1 operator requesting backup services. If upon arriving at the scene of a pickup in response to a non-emergency request for service, and after assessment of the patient, it is determined that a higher level of care is needed, the appropriate 9-1-1- dispatcher shall be notified immediately.

    b. Permit the operation of an ambulance in any manner contrary to this Board Order.

    c. Fail to dispatch an ambulance within a reasonable time in response to an emergency call from a person, unless such a person is immediately advised of a delay in responding to a call.

    d. Fail, neglect, or refuse to disclose to any person that an ambulance is not available for an emergency call.

29. Every permitted ambulance operator shall maintain a personnel file for each driver and attendant at the address of the service where the employee is based. Each personnel file shall contain the following information:

    (a) Effective date of employment.
    (b) For each driver: Copies, of 1st generation quality or better, of the driver's license, ambulance driver certificate, proof of certification of EMT1 or above, and current medical examination certificate.
    (c) For each attendant: Copies, of 1st generation quality or better, of their Identification Card, proof of certification of EMT1 or above, and current medical examination certificate.

30. Every permitted ambulance operator shall notify the Department in writing, by facsimile, every time a driver or attendant is suspended from duty, or their employment is terminated.

31. Every permitted ambulance operator shall return to the Department, every Department issued driver and attendant permit within 3 working days of the employee's termination.

32. Every permitted ambulance operator shall maintain a current record of each call for which a permitted ambulance is requested. In addition to hand written forms, the records shall be in a type-written format, as approved by the Department and maintained for a

period of not less than two years and shall be available at all reasonable times for review by an authorized representative of the Department of Transportation:

a. Date, time and location where the service is needed. Addresses must be complete and legible.
b. The unit number that is responding.
c. Identity of the person transported.
d. Time of pick up.
e. Destination of the patient and time of arrival. Addresses must be complete and legible.
f. All charges associated with the transport
g. The code of the transport.
h. Any and all no-loads.

33. Each permitted ambulance operator shall adopt a program of continuous training for all permitted employees and report to the Board at least once each year on the type and progress of the training program in use.

B. Rules and Regulations Applicable To Private Ambulance Drivers And Attendants

1. Before a Los Angeles City Ambulance Attendant's or a Los Angeles City Ambulance Driver's permit is issued, the applicant shall submit a statement whereby the employer certified, in writing, that the applicant has been instructed in the proper handling of patients, use of the litter or gurney, oxygen therapy, resuscitator and first aid kit and has spent a minimum of eight hours as third man on an ambulance while transporting patients. While spending the eight hours as a third man on an ambulance the applicant may act as an observer only, except in the case of emergency. The certification shall be supplied by the ambulance operators.

2. Every ambulance driver must have passed his 18th birthday and shall possess a valid California driver's license, an ambulance driver's certificate issued by the California Department of Motor Vehicles, and a valid City Driver's permit issued by the Los Angeles Department of Transportation.

3. An applicant for a Los Angeles City Driver's permit to drive a permitted ambulance shall have completed a course in Emergency Medical Technician I, EMT-I Expanded Scope of Practice or above, and shall possess a current certificate showing the completion of such courses. Every applicant shall show to the satisfaction of the Department of Transportation the possession of the required Emergency Medical Technician I or above.

4. A holder of an ambulance driver's permit may not act as an attendant unless the permit has been endorsed by the Department certifying that all qualifications for ambulance attendant have been met.

5. An applicant for an ambulance attendant's permit shall have passed his 18th birthday anniversary. Applicant shall possess a current Emergency Medical Technician I or above.

6. An attendant as well as a driver shall accompany every ambulance on each call.

7. Ambulance drivers shall limit the use of siren to respond to emergency calls and transportation of emergency cases. At no time shall any ambulance driver respond, "Code 3" to any call without prior permission from an authorized emergency transportation 9-1-1 operator.

8. When operating on freeways, ambulance drivers shall not use the siren.

9. Ambulance drivers shall drive with due regard for the safety of all persons using the highway.

10. Emergency lights shall only be used in accordance with the California Vehicle Code and shall not be used to force traffic to the side, or to intimidate other drivers.

11. Ambulance drivers and attendants shall not smoke while transporting patients.

12. Ambulance drivers and attendants, while on duty, shall not use, sell, or be in possession of alcoholic beverages.

13. Ambulance drivers and attendants shall not use, sell, or be in possession of narcotics.

14. Ambulance drivers and attendants shall wear clean uniforms when on duty and/or handling patients.

15. Uniforms worn by ambulance drivers and attendants shall be marked in such a manner as to clearly identify the ambulance operator's business name.

16. Ambulance drivers and attendants shall receive sufficient training so as to be able to readily locate any street address within the City of Los Angeles.

17. Ambulance drivers shall use the most direct, expeditious route on all trips, unless otherwise specifically instructed by the patient, physician or other responsible party.

18. Ambulance operators; ambulance drivers and/or attendants shall not collect, demand, receive or arrange for any compensation in an amount greater or less than the amount computed at rates approved by the Board.

19. Ambulance management and assigned personnel are jointly and severally responsible for seeing that the above rules and regulations are complied with. Lack of compliance will be considered good and sufficient grounds for revocation of permits.

I HEREBY CERTIFY THAT the foregoing Final Resolution, Board Order No. 599 was adopted by the Board of Transportation Commissioners at its meeting held on the 10th day of February 2011.

Dated at Los Angeles, California this 10th day of February 2011.

ATTEST: Dorothy Tate

Dorothy Tate, Commission Executive Assistant
Board of Transportation Commissioners
City of Los Angeles

BOARD ORDER 600
FINAL RESOLUTION OF THE
BOARD OF TRANSPORTATION COMMISSIONERS
CITY OF LOS ANGELES

WHEREAS, the Board adopted Board Order No. 530 effective March 28, 1996, to establish criteria as a guideline for applicants for a Drivers Permit; and

WHEREAS, the Board adopted Board Order No. 547 effective May 13, 1999, to establish criteria as a guideline for driver and attendant permit criminal record standards; and

WHEREAS, the Board has found that further modification to the criteria of Board Order No. 530 and 547 to establish consistent driving record requirements for all types of City-permitted drivers and to establish consistent criminal record requirements for all City-permitted drivers and attendants will greatly benefit the public, the driver, the attendants, the regulated transportation companies, and the Department's regulatory process;

NOW, THEREFORE, BE IT RESOLVED, that Board Order No. 530 and Board Order No. 547 are hereby rescinded and the following rules and regulations shall govern all drivers and attendant except taxicab drivers:

A. New driver and attendant applicants shall have the ability to communicate and comprehend English, written and spoken. Applicants shall demonstrate to the satisfaction of the Department their English comprehension proficiency. Questions and answers derived from the Driver/Attendant application shall be used to establish the standard for such testing.

B. NEW DRIVER PERMITS

1. Applicant shall be denied a Driver's Permit if he/she has ever been convicted of any of the following Vehicle Code Sections or equivalent out-of-state violations:

| Violation | Description of Violation |
|---|---|
| 20001 | Hit and Run resulting in injury or death |
| 20003 | Hit and Run – failure to identify yourself to police or victim – injury or death involved |
| 20004 | Hit and Run death – failure to report to police or CHP |
| 23104 | Reckless driving – causing injury |
| 23153 | Driving while under the influence of alcohol or drugs – causing injury to others |

2. Applicant shall be denied a Driver's Permit if his/her last three (3) years

Department of Motor Vehicles (DMV) printout indicates any of the following.

a) A conviction within the last three years of any of the following Vehicle Code Sections or equivalent out-of-state violations:

| Violation | Description of Violation |
|---|---|
| 20002 | Hit and Run – property damage, including vehicles |
| 23103 | Reckless driving – no injury |
| 23152 | Driving while under the influence of alcohol or drugs – no injury |
| 23220 | Driver drinking while operating a motor vehicle on highway |

b) More than three (3) moving violations within the last three (3) years with a maximum of two (2) violations within the last year.

c) More than two (2) chargeable vehicle accidents within the last three (3) years with a maximum of one (1) within the last year.

C. RENEWAL AND REPLACEMENT DRIVER PERMITS

1. Applicant shall be denied a RENEWAL OR REPLACEMENT Driver's Permit if he/she has ever been convicted of any of the following Vehicle Code Sections or equivalent out-of-state violations:

| Violation | Description of Violation |
|---|---|
| 20001 | Hit and Run resulting in injury of death |
| 20003 | Hit and Run – failure to identify yourself to police or victim – injury or death involved |
| 20004 | Hit and Run death – failure to report to police or CHP |
| 23104 | Reckless driving – causing injury |
| 23153 | Driving while under the influence of alcohol or drugs – causing injury to others |

2. Applicant shall be denied a RENEWAL OR REPLACEMENT Driver's Permit if his /her last three (3) years Department of Motor Vehicles (DMV) printout indicates any of the following:

a) A conviction within the last three years of any of the following Vehicle Code Sections or equivalent out-of-state violations:

| Violation | Description of Violation |
|---|---|
| 20002 | Hit and Run – property damage, including vehicles |
| 23103 | Reckless driving – no injury |
| 23152 | Driving while under the influence of alcohol or drugs – no injury |
| 23220 | Driver drinking while operating a motor vehicle on highway |

b) More than five (5) moving violations within the last three (3) years with a maximum of two (2) within the last year.

c) More than three (3) chargeable accidents within the last three (3) years with a maximum of one (1) within the last year.

D. CRIMINAL HISTORY

Applicant shall be denied a NEW, RENEWAL OR REPLACEMENT Driver or Attendant's Permit if he/she:

1. Is required to register as a sex offender under Section 290 of the Penal Code or if he/she has been convicted of a felony involving violence against persons. Equivalent out-of-state violations SHALL be considered.

2. Has been convicted, during the preceding seven years, of any offense relating to the use, sale, possession or transportation of narcotics or addictive or dangerous drugs, or of any act involving force, violence, threat or intimidation against persons, or of any sexual offense, or of any act involving moral turpitude, including fraud or intentional dishonesty for personal gain, contributing to the delinquency of minors, or of any offense which results in a felony conviction, or of any offense involving the possession of a firearm or dangerous weapon, or of any offense involving the solicitation or agreement to engage in or engagement in any act of prostitution, or of any act of resisting, delaying or obstructing a peace officer, public officer or emergency technician, or of theft in either degree. (NOTE: For the purposes of this rule, a subsequent change of plea or vacation of verdict and dismissal of charges pursuant to California Penal Code Section 1203.4 does not release the applicant from the penalties and disabilities resulting from the offense of which he or she has been convicted of); OR

3. Has a record of habitual or excessive use or addiction to intoxicating beverages, narcotics or dangerous drugs; OR

4. Has a record in violation of any state or federal statute that would mandate denial of required licensure or prohibit performance of the duties allowed by the Driver or Attendant's Permit. Equivalent out-of-state violations SHALL be considered.

5. Has a habitual or extensive record of violence against persons in either degree.

E. GROUNDS FOR REVOCATION OF DRIVER PERMIT

At any time a Driver Permittee's record fails to meet the requirements of Sections B or C herein, his/her Driver's Permit shall be revoked by the Department, subject to appeal to the Board.

F. GROUNDS FOR REVOCATION OF ATTENDANT PERMIT

At any time an Attendant Permittee's record fails to meet the requirements Section C herein, his/her Attendant Permit shall be revoked by the Department, subject to appeal to the Board.

G. COMPANY OWNER(S) AND MANAGEMENT – CRIMINAL HISTORY REQUIREMENT

Every transportation company owner, corporate shareholder, corporate officer, officer, operator and/or manager, and/or supervisor, including CEO's and CFO's or anyone involved in the daily operations of the company shall not be placed in charge of a permitted company if he/she:

1. Is required to register as a sex offender under Section 290 of the Penal Code or if he/she has been convicted of a felony involving violence against persons. Equivalent out-of-state violations SHALL be considered.

2. Has been convicted, during the preceding seven years, of any offense relating to the use, sale, possession or transportation of narcotics or addictive or dangerous drugs, or of any act involving force, violence, threat or intimidation against persons, or of any sexual offense, or of any act involving malfeasance or trafficking of any contraband substance, moral turpitude, including fraud or intentional dishonesty for personal gain, contributing to the delinquency of minors, bribery of any official, solicitation for murder, counterfeiting, or of any offense which results in a felony conviction, or of any offense involving the possession of a firearm or dangerous weapon, or of any offense involving the solicitation or agreement to engage in or engagement in any act of prostitution, or of any act of resisting, delaying or obstructing a peace officer, public officer or emergency technician, or-of theft in either degree, or the harboring of any fugitive or illegal aliens for the purpose of assisting such fugitive in evading the law.

(NOTE: For the purposes of this rule, a subsequent change of plea or vacation of verdict and dismissal of charges pursuant to California Penal Code Section 1203.4 does not release the applicant from the penalties and disabilities resulting from the offense of which he or she has been convicted of); OR

3. Has a record of habitual or excessive use or addiction to intoxicating beverages, narcotics or dangerous drugs; OR

4. Has a record in violation of any state or federal statute that would mandate denial of required licensure or prohibit performance of the duties allowed by the Driver or Attendant's Permit. Equivalent out-of-state violations SHALL be considered.

5. Has a habitual or extensive record of violence against persons in either degree.

H. Any applicant who is denied a Driver or Attendant's Permit or any Permittee whose Driver or Attendant Permit is revoked, or any owner/operator or manager who's application has been denied or revoked based on the provisions herein shall be afforded an opportunity to appeal such action to the Board of Transportation Commissioners provided the applicant or permittee submits a written request for a Board hearing within ten (10) days of the denial or revocation, respectively.

BE IT FURTHER RESOLVED that the above guidelines supplement Los Angeles Municipal Code Sections 71.03, 71.04, 71.04.1, 71.06, 71.07 71.08, 71.09 and 71.09.1.

I HEREBY CERTIFY THAT the foregoing Final Resolution, Board Order No. 600, was adopted by the Board of Transportation Commissioners at its meeting held on the 10th day of March, 2011.

BY ORDER OF THE BOARD

ATTEST

Dorothy Tate

Dorothy Tate, Commission Executive Assistant II
Board of Transportation Commissioners
City of Los Angeles

PAB
B10-054a

**ORDINANCE NO. 187588**

An ordinance approving a resolution of the Board of Transportation Commissioners of the City of Los Angeles to fix rates and charges for private ambulance service in the City of Los Angeles.

**THE PEOPLE OF THE CITY OF LOS ANGELES DO ORDAIN AS FOLLOWS:**

Section 1. The resolution of the Board of Transportation Commissioners designated as Board Order No. 606 and its implementing ordinance are hereby rescinded and superceded by the resolution of the Board of Transportation Commissioners adopted on April 7, 2022, designated as Board Order No. 609, establishing and prescribing the legal rates to be charged by all private ambulance companies in the City of Los Angeles, and the said rates are hereby approved, as provided in Section 22.484 of the Los Angeles Administrative Code as follows:

Base Rate

Response to call with equipment and personnel at a basic life support (BLS) level ..... $1,305.00

Response to call with equipment and personnel for use of a paramedic ambulance at an advanced life support (ALS) level when requested by a patient or authorized representative ..... $1,852.00

Mileage Rate

Each mile or fraction thereof ..... $19.00

Time Rate

Waiting Time: Elapsed time other than standby time necessitated by conditions beyond control of the operator at the loading and/or discharge points.

For each 15-minute period or major fraction thereof after an initial 15-minute period ..... $61.50

Standby Time: Elapsed time an ambulance is hired to stand at a particular special event or other location for service as needed. For pre-scheduled special events, standby service is arranged at least 24 hours in advance. Other standby service results from requests for an ambulance arising from unanticipated events. The "Standby Time" charge is the "Base Rate" (BLS or ALS) for the applicable level of service and, in addition, the following rate for each 15-minute period or major fraction thereof after the first 15 minutes of "Standby Time":

Basic Ambulance (BLS) .....$62.00

Paramedic Ambulance (ALS) .....$62.00

Special Charges

a. Night Service: Each patient provided service after 7 P.M. and before 7 A.M. .....$25.25

b. Individuals requiring oxygen shall be subject to a maximum charge of.....$96.75

c. An emergency call requiring an immediate response and the use of red lights and siren.....$134.50

d. Services of a Critical Care Nurse.....$249.25/hr

e. Services of a Respiratory Therapist.....$784.50/3 hrs and $113.75 /hr after 3 hrs

f. Use of a Pulse Oximeter.....$60.00

g. Use of a Volume Ventilator.....$197.00

h. Use of an Infusion Pump (per line).....$95.25

i. Medical Supplies.....Replacement Cost

j. Where other special services are requested by a patient or his/her authorized representative, a reasonable charge commensurate with the cost of furnishing such special service may be made, provided that each permitted ambulance operator shall file with the Board a schedule of each special service proposed and the charge thereof; the schedule shall become effective upon approval by the Board or as modified or restricted by the Board; these special charges shall be itemized on each bill and statement rendered by the permittee. No special charge shall be made other than those filed with and approved by the Board. The Department shall not recommend to the Board any special charge for services which was included in the schedule of rates authorized in this ordinance.

Additional Patients

a. Fifty percent of the "Base Rate," "Mileage Rate," and "Night Service" charge for one patient shall be added for each additional patient. Other "Special Charges" shall be made as authorized by this Board Order.

b. For group loads from same origin to same destination, a single charge shall be made each for the "Base Rate," "Mileage Rate," "Waiting Time Rate," and "Night Service". The total of these rates and charges shall be divided equally among the patients. Other "Special Charges" shall be made as authorized by this Board Order.

Reduced Rates

Rates and charges 25 percent less than herein established shall be charged for ambulance service by any operator upon requisition stating the patient's name, and inability to pay established rates, and signed by the attending physician, social worker or authorized representative of hospital, charitable institution or clinic. Said requisitions, together with a record of charges computed under approved rates and charges actually made, shall be kept available and open for inspection at all times by representatives of the Board of Transportation Commissioners.

Rebates

It shall be unlawful for any ambulance operator to give directly or indirectly, or cause to be given, any rebates, commissions, reserve rebates, or any reduced rates or cash discounts to any person, or persons, or groups of any nature, except as provided herein or which may be authorized by the Board by regulation.

Total Charge

Non-Standby Service: The total charge shall be the sum of the appropriate "Base Rate" plus the "Mileage Rate" applied to the distance actually traveled with patient or patients, plus the "Waiting Time" rate applied to requested or necessary waiting time, plus any "Special Charges" which apply.

Standby Service: The total charge per ambulance shall be the sum of the appropriate "Base Rate" and "Standby Time" rate applied to the requested standby time, plus any "Special Charges" applied to any special services provided by the operator and requested by the person or organization hiring standby service. The "Standby Time Rate" shall be computed from 15 minutes after the time the ambulance arrives at the requested location or 15 minutes after the time standby service was requested to commence, whichever is later, until the time the ambulance leaves the standby location, with or without a

patient, or until the ambulance is discharged by an authorized representative of the person or organization requesting standby service, whichever occurs first. In the event the ambulance is required to leave the standby location and returns to complete the standby service assignment at a later time, a second "Base Rate" charge shall not be made.

If a replacement ambulance is required to report because of transportation of a patient, the "standby Time Rate" charge per 15 minutes shall not be interrupted and a second "Base Rate" charge shall not be made.

The charge for transportation of a patient from a standby location shall be separate from and in addition to the "Base Rate" and "Standby Time Rate" charges.

Applicability

The permittee shall not levy and rate or charge for private ambulance trips originating in the City of Los Angeles other than authorized herein.

The foregoing rates and charges shall comprise the total of the permittee's service authorized by permit granted by the City of Los Angeles.

Statement on Bills

Each bill for service rendered given to the customer shall contain a statement informing that complaints may be referred to the Department of Transportation, 100 S. Main St., 1st Floor, Los Angeles, California 90012, telephone (213) 928-9600.

Sec. 2. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By _____
MICHAEL NAGLE
Deputy City Attorney

Date 6/29/22

File No. 22-0562

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The Clerk of the City of Los Angeles hereby certifies that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

MAYOR

Ordinance Passed August 3, 2022

Approved 08/11/2022

Published Date: 8-16-22
Ordinance Effective Date: 9-16-22