

## ABOUT US

LADOT LEADS TRANSPORTATION PLANNING, PROJECT DELIVERY, AND OPERATIONS IN THE CITY OF LOS ANGELES. LADOT IS MADE UP OF OVER 1,300 CIVIL SERVANTS, INCLUDING 600 TRAFFIC OFFICERS. LADOT MANAGES 52 DIFFERENT TRANSPORTATION SERVICES FOR THE REGION -- FROM PARKING MANAGEMENT TO SAFETY IMPROVEMENTS TO PERMITS FOR PRIVATE MOBILITY OPERATORS.

## ABOUT FOR-HIRE DIVISION

THE FOR-HIRE POLICY AND ENFORCEMENT DIVISION OF LADOT IS DEDICATED TO PROVIDING CONVENIENT, SAFE, AND RELIABLE TRANSPORTATION OPTIONS IN LOS ANGELES. WE FULFILL THIS OBLIGATION BY MANAGING ALL ASPECTS OF PERMITTING INCLUDING DRIVER CERTIFICATION, MOTOR VEHICLE INSPECTIONS, FLEET MANAGEMENT, AND COMPLIANCE AUDITING.



CALL US NOW

213 • 928 • 9600



CITY OF LOS ANGELES  
DEPARTMENT OF TRANSPORTATION  
100 S. MAIN ST., PLAZA LEVEL  
LOS ANGELES, CA 90012



[DOT.FRANCHISE@LACITY.ORG](mailto:DOT.FRANCHISE@LACITY.ORG)



# FOR-HIRE PERMITTING HOW TO OBTAIN L.A CITY PERMITS FOR:

TAXIS  
AMBULANCE  
NON-AMBULATORY | ATTENDANT DRIVERS  
AND MORE...

# HOW TO OBTAIN A TAXICAB DRIVER PERMIT

## — STEP 1

### Company Hiring

Prior to undergoing the driver permit approval processing by LADOT, you must be hired by a company authorized to operate in the City of Los Angeles. Complete any paperwork required by the taxi company during the hiring process.

## — STEP 2

### LADOT Permit Application Process

The taxi company will submit an application for you to LADOT online via the LADOT TAVIS portal. You must present the following original documents, (no photocopies allowed) for this online application process to be completed:

- Valid California Drivers License, Class C or higher
- Drug test program certificate and drug test results
- Proof of Federal right to work documents that meet the Federal I-9 requirements. Examples of documents include but are not limited to:
  - Passport
  - United States Birth Certificate
  - Alien Registration card (Green card)
  - Social Security card
- Payment of non-refundable processing fee of \$106.00 (current fee but subject to change)
- Completed California Dept of Justice Livescan form for mandatory California DOJ and FBI background check

After the taxi company has completed the online permit application process they will print a hard copy of the completed LADOT driver / attendant application document. You must sign this application and a taxi company representative will also sign. The taxi company will then schedule an application review by LADOT staff.

## — STEP 3

### LADOT Permit Processing

LADOT will review and approve your driver application and issue a driver permit. A taxi company representative will pick up your permit when it is available. Once you receive your permit, then you are authorized to drive as long as you meet all other taxi company requirements.

## — STEP 4

### LADOT Driver Customer Service and Safety Seminar

At the time of your initial processing by LADOT you will be scheduled for the LADOT Driver Customer Service and Safety seminar. You must bring the following to the seminar:

- Valid California Driver's License or other acceptable identification
- Pen or pencil

You may continue to work before your scheduled seminar date.



## HOW TO OBTAIN A NON-TAXICAB DRIVER/ATTENDANT PERMIT

(Ambulance Driver/Attendant, Litter Van Driver/ Attendant, Non-Ambulatory Driver, Private Transportation Vehicle (PTV) driver, Motor Bus Driver)

## — STEP 1

### Company Hiring

Prior to undergoing the driver permit approval processing by LADOT, you must be hired by a company authorized to operate in the City of Los Angeles. Complete any paperwork required by the company during the hiring process.

## — STEP 2

### LADOT Permit Application Process

The company will submit an application for you to LADOT online via the LADOT TAVIS portal. You must present the following original documents, (no photocopies allowed) for this online application process to be completed:

- Valid California Drivers License, or California DMV issued ID card (for Attendant Permits only)
- Proof of Federal right to work documents that meet the Federal I-9 requirements. Examples of documents include but are not limited to:

- Passport
- United States Birth Certificate
- Alien Registration card (Green card)
- Social Security card
- Payment of non-refundable processing fee of \$106.00 (current fee but subject to change)
- Completed California Dept of Justice Livescan form for mandatory California DOJ and FBI background check

In addition to these basic documents, there are additional documents required to be presented based on the type of permit you are applying for:

#### Ambulance Driver

- Valid Medical Exam (DL-51) card
- Valid CA State-issued EMT-1 or above card
- Valid CA Ambulance Driver Certificate

#### Non-Ambulatory Driver

- Valid CPR and First Aid cards (Red Cross equivalent or EMT-1 or above)

#### Ambulance Attendant / Litter Van Driver/Attendant

- Valid CA State-issued EMT-1 or above card

#### Motor Bus Driver

- Valid Class B CA Driver's License
- Valid Medical Exam (DL-51) card

After the company has completed the online permit application process they will print a hard copy of the completed LADOT driver / attendant application document. You must sign this application and a company representative will also sign. The taxi company will then schedule an application review by LADOT staff.

## — STEP 3

### Company Hiring

LADOT will review and approve your driver application and issue a driver permit. A company representative will pick up your permit when it is available. Once you receive your permit, then you are authorized to drive as long as you meet all other company requirements.